



water affairs

Department:
Water Affairs
REPUBLIC OF SOUTH AFRICA

Support to the Implementation and Maintenance of the Reconciliation Strategy of the Crocodile West Water Supply System

**Minutes of the Project Management Meeting,
held at 07:30 on 13 December 2011, BKS Pretoria**

ACTION

1. WELCOME

Mr. Witek Jezewski (WJ), acting chairperson, welcomed all at the Project Management Meeting.

2. ATTENDANCE AND APOLOGIES

2.1 ATTENDANCE

An attendance as noted below:

Mr Tendani Nditwani	(TN)	DWA: NWRP
Mr Witek Jezewski	(WJ)	DWA: NWRP
Mr Pieter van Rooyen	(PGvR)	WRP
Mr Johan Rossouw	(JDR)	BKS
<i>Mr Dennis Behrmann</i>	<i>(DB)</i>	<i>DWA: WS: P&I</i>
<i>Mr Trevor Coleman</i>	<i>(TC)</i>	<i>Golder Associates</i>

2.2 APOLOGIES

Ms Hermien Pieterse (HSP) BKS

* Non-permanent members are indicated in ***italic & bold***.

3. APPROVAL OF THE AGENDA

The Agenda was approved.

4. MINUTES OF PREVIOUS MEETING

4.1 APPROVAL

The Minutes of the Project Management meeting of 26 July 2011 was approved.

4.2 MATTERS ARISING, NOT DISCUSSED ELSEWHERE

No other matters were discussed.

5. TASK 2: PROJECT MANAGEMENT

5.1 CONTRACTUAL/ ADMINISTRATIVE MATTERS

No contractual or administrative matters were discussed.

5.2 CHANGES IN SCOPE

No discussion.

5.3 FINANCIAL

- (a) TC reported that the calibration of the WQT (salinity) model for the Apies-Pienaars sub-catchment identified problems with the hydrology at Klipvoor Dam. Similar and related problems were highlighted in the previous hydrological study, which also influencing the salinity calibration. Additional effort will be required to assess and solve this issue, resulting in budget implications for the Water Quality Calibration Task. The Study team requested approval from DWA for transferring some budget, originally allocated to the Liaison Task, to the Water Quality Calibration Task. It is estimated that about R150 000 to R200 000 will be required for this purpose.
- (b) PvR highlighted that no budget provision was made for an additional Strategy Steering Committee (SSC) Meeting. The Liaison Task's remaining budget could be a source of funding however there will most likely not be sufficient funds for the additional SSC and to cover the additional work required on the Water Quality Calibration Task.
- (c) WJ highlighted the importance of another SSC Meeting. The Study Team was requested to investigate the budget implications of addressing the above two activities by using the remaining budget of the Liaison Task (Task 3). JDR will assess, discuss with PvR and will report back to DWA.
- (d) JDR was requested to forward an updated cash flow projection for the remaining duration of the project to DWA.

JDR

JDR

5.4 WORK PROGRAMME

The work programme will be adjusted according to the proposed changes above.

JDR

6. GENERAL

6.1 COMMUNICATION

No discussion.

7. NEXT MEETING

The next Project Management (Task 2) meeting will be held at 7:30 at a date to be decided in the SMT meeting.

Post meeting note: The next PM meeting will be held on 7 March 2012.

8. CLOSURE

The meeting was closed at 08:00.

Minutes certified as correct and final

PSP Study Leader

Date

DWA Study Leader

Date